

1. Name and Language

The name of the Society is the International Society for Business and Industrial Statistics (ISBIS), hereinafter called the Society. The Society is an association of the International Statistical Institute, hereinafter called the ISI, in accordance with Article 7 of the ISI Statutes and paragraph 3 of the ISI By-laws. The working language of the Society is English.

2. Objectives

2.1. The objectives of the Society are to:

- i. promote the advancement and exchange of knowledge in business and industrial statistics (to be interpreted broadly);
- ii. build association and collaboration among international statisticians working in business and industry;
- iii. foster cooperation at an international level between statistical activities in business and industry among groups and organizations working in academia, private, and public sectors;
- iv. increase public awareness of the importance of statistics in business, and industry; and
- v. encourage links between statisticians in developing and developed countries.

2.2 In order to realize its objectives, the Society may:

- i. Organize a biennial symposium to provide a forum for discussion of leading-edge research and best current practices. This is named the International Symposium on Business and Industrial Statistics and shall be held during even-numbered years to avoid overlap with the ISI Biennial World Statistics Congresses.
- ii. Organize or co-sponsor regional conferences, workshops, lectures and other activities, as appropriate, to promote business and industrial statistics in different parts of the world and to transfer technology to practitioners in less developed countries;
- iii. Participate in and organize invited program meetings for the biennial ISI World Statistics Congresses and other events sponsored by the ISI family;
- iv. Develop, sponsor, and support the publication of journals, periodicals, books, and other means, including electronic, to disseminate developments in research and applications;
- v. Develop newsletters, websites and other relevant media to facilitate communication among members and other practitioners;
- vi. Collaborate with international, national, regional and other organizations or institutions with objectives that are consistent with those of the Society, including other ISI associations; and
- vii. Undertake or participate in cooperative activities, make transactions, and take all other necessary action for the advancement of the objectives of the Society.

3. Membership

The membership of the Society includes the three (3) types as described below. The Society may add other forms of membership as necessary to further its mission, subject to the procedures governing the amendment of the statutes in article 8.

- i. *Individual membership*: Any person can become an individual member by applying for membership and paying the Society's annual dues.
- ii. *Institutional membership*: Organizations whose objectives are compatible with those of the Society can join as institutional members subject to approval by the Executive Committee. These include educational and scientific institutions, business and industrial enterprises, government organizations, and non-profit institutions. Dues for institutional members are determined by the Executive Committee. Each institutional member can designate a representative who will have the same rights and privileges as an individual member.
- iii. *Student membership*: Any student at an educational institution can become a student member provided s/he is certified as a current student by a member of the academic staff of the institution at which s/he is enrolled. Student members are eligible to pay reduced dues at rates determined by the Executive Committee. Student members have all the privileges of individual members except for voting rights.
- iv. Each individual member shall have one vote. Proxy voting is not allowed.
- v. The decisions of the General Assembly shall be made by a simple majority of votes cast. Such votes may be cast electronically, except as otherwise stated by the Statutes. Electronic voting may be organized prior to the General Assembly. Votes cast electronically shall be considered as valid as votes cast in person at the General Assembly.

4. Organization of the Association

4.1 General

The administrative structure of the Society is made up of the Executive Committee and the Council. The Executive Committee is responsible for the management of the affairs of the Society in accordance with the policies and guidelines of the Society. The Council advises the Executive Committee in performing its functions. The Executive Committee is accountable to the General Assembly consisting of all voting members of the Society. The terms of office of the Executive Committee and the Council begin immediately after the biennial ISI World Statistics Congress and end on the last day of the following biennial ISI World Statistics Congress. Wherever it is not explicitly stated below, the approval of the Executive or the Council means a decision by simple majority.

4.2 Executive Committee

- i. The President is the chief executive of the Society and shall: a) preside at all meetings of the Society, the Council, and the Executive Committee; b) oversee the affairs of the Society; c) ensure that the resolutions of the Executive Committee are carried out in a proper manner; and d) perform any other duties which may arise. The term of office of the President is two (2) years. At the conclusion of the term of office, the President and the Executive Committee shall prepare a report about the state of the Society. The report

- shall be communicated (via e-mail or other means) to the General Membership at least two weeks before the beginning of the Biennial ISI World Statistics Congress that year.
- ii. The President-elect is elected to a two-year term. In the event that the President is absent or unable to perform her/his duties, the President-elect shall perform these duties. In addition, s/he will assist the President on financial planning and financial administration of the Society and in preparing an annual financial report. S/he will coordinate with the ISI Permanent Office on all matters pertaining to financial transactions. S/he will also perform any other duties that are assigned from time to time by the Executive Committee. At the end of the President-elect's two-year term, s/he shall automatically become the President for a two-year term.
 - iii. The Vice President for Scientific Program is responsible for planning, implementing, and overseeing all aspects of the scientific program of the Society. These include the activities described in 2.2 (i), (ii) and (iii) as well as any others that are required to further the scientific mission of the Society. The term of office is two (2) years, and s/he can be re-elected for at most one additional consecutive term to the same office.
 - iv. The Vice President for Communications is responsible for planning, implementing, and overseeing all matters dealing with communications. These include the activities described in 2.2 (iv) and (v) as well as any others that are required to further the mission of the Society. The term of office is two (2) years, and s/he can be re-elected for at most one additional consecutive term to the same office.
 - v. The Vice President for Membership and Outreach is responsible for: a) assessing and developing plans to serve the needs of members, b) maintaining relationships with other ISI associations, related sister societies, and regional societies; c) promoting the Society among interested individuals, organizations, and regions of the world; and d) developing and implementing programs to attract new members. The term of office is two (2) years, and s/he can be re-elected for at most one additional consecutive term to the same office.
 - vi. The Vice President for y-BIS Members represents the interests of the y-BIS group (young members of the Society). S/he is responsible for planning and overseeing activities related to y-BIS and for liaising with the Executive Committee on promoting the interests of y-BIS. The term of office is two (2) years, and s/he can be re-elected for at most one additional consecutive term to the same office.
 - vii. At all meetings of the Executive Committee, every decision shall be decided by a majority of the votes cast. A quorum for a meeting of the Executive Committee shall be four (4) voting Executive Committee members. In the event of a tie, the individual chairing the meeting shall direct the issue to be discussed again and a second vote shall be taken. If the tie remains, the individual chairing the meeting shall have the decisive vote. A resolution of the Executive Committee that is approved (electronically or otherwise) by a majority of the members entitled to vote on the resolution is as valid as if it had been passed at a meeting of the Executive Committee.
 - viii. The Executive Committee is empowered to decide upon all matters regarding the termination of memberships, setting policies to enable the Society to comply with its objectives, forming such permanent or temporary committees as it sees fit, setting dues, administering and controlling monies, funds, investments and securities of the Society, and is authorized to exercise and to perform any other duties that may be in the best interests of the Society.

- ix. The Executive Committee shall take steps as it deems necessary to enable the Society to acquire, solicit or receive legacies, gifts, grants, settlements, bequests, endorsements and donations of any kind whatsoever for the purpose of furthering the objects of the Society.
- x. No member can be part of the Executive Committee for more than 8 years (consecutive or not).
- xi. The Executive Committee shall meet (physically or virtually) at least twice a year. One of these shall be held at the biennial ISBIS symposium held in even-numbered years and at the Biennial ISI World Statistics Congress in odd-numbered years. The other meeting can be in person or virtual (video or teleconference).
- xii. If, for any reason, an Executive Committee office becomes vacant, a substitute shall be appointed by a majority vote of the President and the Executive Committee.
- xiii. If a Vice-President does not fulfill her/his obligations adequately and all efforts to remedy the problems are exhausted, the President can introduce a resolution to have the person replaced. This resolution must be approved by five other members of the Executive Committee. In this event, the office shall be deemed vacant, and a Council member may be selected, if appropriate, by the Executive Committee as a replacement.

4.3 Council

- i. The Council shall include eight (8) elected members, the Executive Committee members (as ex officio with voting rights, except that the ISI Director does not have voting rights), and at least three (3) additional ex officio members (without voting privileges) as described below.
- ii. The three additional ex officio members without voting privileges are: Editor-in-Chief of ASMBI, Editor of ISBIS News, and the ISBIS Web Master. The three additional ex officio members noted in 4.3 will be appointed by the Executive Committee. The appointment of the Editor-in-Chief of ASMBI may be subject to confirmation by the publisher, depending on the agreement with the publisher.
- iii. The Council will provide advice upon all matters regarding the termination of memberships, setting policies to enable the Society to comply with its objectives. The Council has broad advisory authority, but no executive authority.
- iv. The Council shall support efforts to enable the Society to acquire, solicit or receive legacies, gifts, grants, settlements, bequests, endorsements and donations of any kind for the purpose of furthering the objects of the Society, subject to the requirements of Dutch law.
- v. There shall be at least one meeting of the Council per year. The meetings in even-numbered years shall be held during the biennial ISBIS symposium. Additional meetings of the Council may be held at any time and place to be determined by the Executive Committee. These meetings can be in person or virtual (video or teleconference). Generally, written notice (e-mail or other means) of the meeting is to be provided to the Council members at least fourteen (14) days prior to the meeting.
- vi. The term of office of any Council member is four (4) years. No elected member shall serve on the Council for more than two consecutive terms. At least one half of the non-ex officio Council members shall be elected every two years.
- vii. No Council member may at any time appoint a proxy to represent him/her at a meeting of the Council.

- viii. If a Council member does not fulfill her/his obligations adequately and all efforts to remedy the problems are exhausted, the Executive Committee can introduce a resolution to have the person replaced. This resolution must have the concurrence of all other members of the Executive Committee, and it must be supported by a two-thirds majority of the Council. In this event, the office shall be deemed vacant and filled according by Executive Committee appointment until the next regular election.

4.4 General Assembly

The General Assembly consists of all members. It is the highest authority in the Society and approves the annual report and the election of the officers of the Society. There shall be a meeting of the General Assembly for all members at the biennial ISBIS symposium held in even-numbered years and at the biennial ISI World Statistics Congresses held in odd-numbered years. The General Assembly meeting may be held virtually. In the case of a virtual meeting, members are given the opportunity to participate online and vote.

5. Elections

- i. The Executive Committee shall appoint a Nominating Committee by October 1 of every even-numbered year to select the slate of nominees for the open positions in the next Executive Committee and the Council. This committee shall be chaired by the President-elect or her/his designate and include 5 additional members. One of these shall be a y-BIS member. The remaining four shall be selected to represent the diverse geographical regions represented in the Society. The chair of the previous Nominating Committee shall serve as ex officio member without voting rights.
- ii. The membership at large shall be invited through e-mail to submit nominations for these positions to the Chair of the Nominating Committee by no later than November 30.
- iii. The Committee shall develop a short list of candidates for the open positions. It shall ascertain from the individuals in the short list if they are willing to stand for office in the capacity for which they have been nominated.
- iv. The Committee shall submit to the President by January 31 a final slate of nominees consisting of at least one candidate for each of the following positions: President-elect, the four Vice-Presidents, and the open slots for Council together with a report. The Nominating Committee shall be dissolved at this stage.
- v. The President shall submit the report of the Nominating Committee to the Council within two weeks of receiving the report. The Council Members may nominate additional candidates provided that each such nomination is sponsored by at least twenty (20) voting members and is in the hands of the President by March 30.
- vi. The President shall submit, by April 30, the names of all nominated candidates to the General Membership of the Society for secret vote by e-mail. However, if there is only one candidate for an office, that candidate shall be declared elected without vote. The voting shall be concluded by May 31.
- vii. The ISI Permanent Office shall count, by June 30, all the votes received. For each office, the candidate receiving the most votes shall be considered elected. If there is a tie for any office, the outcome shall be decided by a run-off. Members of the Society shall be notified of the result of the elections by July 31.

6. Finance

- i. The financial resources of the Society shall consist of membership dues, donations, contributions and income, if any, from other sources.
- ii. The membership dues to be paid by members shall be determined by the Executive Committee in consultation with the ISI. The rates may be different for members from developing and developed countries.
- iii. The Officers of the Society and members of the Council shall serve without compensation. They may be reimbursed for travel expenses associated with official functions at rates approved by the Executive Committee in advance of their commencement and follow ISI guidelines.
- iv. The funds of the Society may be used for the following purposes subject to approval by the Executive Committee:
 - a. To pay for the travel expenses of speakers, whether members of the Society or not, invited to present papers at the scientific meetings of the Society subject to the availability of funds and the approval of the Executive Committee.
 - b. To pay for research or development projects consistent with the objectives of the Society subject to the availability of funds and the approval of the Executive Committee.
 - c. To cover the costs of lunch, coffee break or other reasonable meals for Council and Executive Committee meetings.
- v. The Society may undertake the administration and expenditure of grants or funds for purposes consistent with the objectives of the Society.

7. Committees and Interest Groups

The Society shall include the following committees. Other committees may be added by the Executive Committee in consultation with the Council as deemed necessary.

1. Ad hoc Committees: These include the Nominating Committee and any others that the Executive Committee may constitute as needed to perform the functions of the Society.
2. Interest Groups: The members of the Society may also form interest groups to develop links and activities among themselves. This can be done with the approval of the Executive Committee. The organization structure of these groups shall be informal and may be determined by the individual working groups. One group that is already in existence is y-BIS, the young members' group.

8. Amendments to the Statutes

- i. Amendments to the Statutes can be decided only at the General Assembly meeting, either at the World Statistics Congress or in the even-year meetings.
- ii. Proposals for amending the Statutes can be submitted by the Executive Committee.
- iii. Proposals can also be submitted by individual members and must be signed by at least 10 members. The delivery of the proposal must respect the time schedule in this article.

- iv. The President shall transmit the proposals to all members at least 10 days before the General Assembly. The President may also transmit, at the same time, the views of the Executive Committee and the Council on the proposals.
- v. A simple majority of the votes is required for the amendment to be successful, except in the case of a vote for dissolution of the Society, which requires a two-thirds majority.
- vi. The dissolution of the Association or the alteration of its name shall be treated as an amendment of its Statutes.

9. Annual Reporting

1. The Executive Committee shall submit an annual report to the members within six (6) months after the calendar year, unless the General Assembly extends this period.
2. The annual report shall include the activities of the Society, a financial statement covering all income and expenditure over the preceding fiscal year and a statement of the assets and liabilities as of the last day of the preceding fiscal year.
3. The financial statement must have been audited by a professional qualified accountant.